

Superintendent of Schools

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Patrick Reen
Bristol, VT 05443

Dear Search Committee,

I am writing to indicate my interest in becoming Superintendent of Schools for Addison Northeast Supervisory Union.

To become excellent, schools need effective leaders who are willing to make decisions based on the best interest of students and who are willing to stand the test of time. As a school leader, I strive to make a significant difference in the life of each child: by serving them directly as advocate and role model, by supporting them through my engagement with their families, and by maximizing their school experience.

I also believe that good leaders are active learners. As principal at Middlebury Union Middle School I have actively sought out opportunities to grow as an administrator. Each experience has deepened my belief that it is important to understand and guide the system so that staff and structures function together for the benefit of the children. Reflecting upon these experiences has also taught me a great deal about what it takes to be an educational leader.

The more opportunities I have to lead, the more confident I am that I can be a leader who makes a difference. The values that guide my leadership are the same values that guided me as a classroom teacher, colleague and community member: honesty, integrity, dependability and respect for the values and perspectives of others. My strong interpersonal skills have helped me be an effective teacher leader, assistant principal, principal and, I trust, will help me as I guide a supervisory union. My approachable personality fosters communication between students, staff and community. Most important, my priorities are clear: I make decisions based on what is best for children.

It would be my pleasure to show you what I can do as the leader of the Addison Northeast Supervisory Union community. Thank you for considering my candidacy.

Sincerely,

Patrick J. Reen

Patrick J Reen

Education

University of Vermont

Burlington, Vermont

Master of Education

Major: Educational Leadership

GPA: 3.830

Credit Hours: 30

Attended September 2005 to April 2008

Castleton State College

Castleton, Vermont

Bachelor of Arts

Major: Developmental Psychology/Elementary Ed/Special Ed

GPA: 3.570

Credit Hours: 135

Attended January 1998 to May 2001

Degree conferred May 2001

Plymouth State College

Plymouth, New Hampshire

Bachelor of Arts

Major: Childhood Studies

GPA: 2.480

Credit Hours: 32

Attended September 1996 to May 1997

Experience

Middlebury Union Middle School

Jul 2013 - Present

Principal

Middlebury VT

REPORTS TO:

Superintendent of Schools

SUPERVISES:

All certified and non-certified staff

POSITION GOAL:

To provide leadership in developing and maintaining educational programs and services.

PERFORMANCE RESPONSIBILITIES:

- Analyze, share and use school and student achievement data to develop and implement the school improvement plan
- Supervise and evaluate staff
- Create and maintain a student disciplinary system for a positive educational climate
- Identify staff training needs; develop and implement school improvement training plans to meet such needs

- Monitor curriculum implementation to ensure the appropriate content and sequence are followed
- Ensure that board policies and procedures, as well as state and federal laws are followed
- Develop requests for staffing, budgets and additional resources
- Supervise the use and maintenance of the building and grounds
- Establish and maintain relationships with parents and other community organizations to ensure ongoing, two-way communication and initiate activities which foster productive parent and community involvement
- Serve on ACSU task forces and committees
- Perform related work as required

Reason for leaving: Current position.

Supervisor: Dr. Peter Burrows (802 382-1600)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Middlebury Union Middle School

Jul 2012 - Jun 2013

Interim Principal

Middlebury, VT

REPORTS TO:

Superintendent of Schools

SUPERVISES:

All certified and non-certified staff

POSITION GOAL:

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- Develop requests for staffing, budgets and additional resources
- Supervise the use and maintenance of the building and grounds
- Establish and maintain relationships with parents and other community organizations to ensure ongoing, two-way communication and initiate activities which foster productive parent and community involvement
- Serve on ACSU task forces and committees
- Perform related work as required

Reason for leaving: Accepted position as principal at this school.

Supervisor: Dr. Gail B. Conely (802-382-1600)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Middlebury Union Middle School

Mar 2012 - Jun 2012

Acting Principal
Middlebury, VT

Assumed responsibilities of the building principal in the wake of the departure of the previous principal while retaining most of my responsibilities as assistant principal.

Reason for leaving: Was hired as interim principal in the same school for the following school year.

Supervisor: Dr. Gail B. Conely (802-382-1600)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Middlebury Union Middle School

Jul 2008 - Jun 2012

Assistant Principal

Middlebury, VT

Responsible for athletics, activities and student discipline including hiring personnel and managing co-curricular budget. Other responsibilities include supervision and evaluation of professional staff and assisting with the development of the general budget.

- Served as Chair of Climate Committee
- Served as Administrative Liason for Math Department
- Serve on School Leadership Council
- Serve on Team Leader Group
- Serve on Curriculum Leader Group

Reason for leaving: Hired as interim principal in the same school.

Supervisor: Inga Duktig (802-382-1600)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Bristol Elementary School

Aug 2002 - Jun 2008

6th Grade Teacher

Bristol, Vermont

Develop and implement sixth grade curriculum based on the Vermont Standards and the unique needs of 6th grade students.

- Serve on Math Steering Committee. Co-developed a teacher-friendly, resource rich version of ANESU Math Power Standards designed to support classroom implementation. (2006-2008)
- Served on Technology Advisory Committee (2005-2008)
- Served on School Climate Committee (2004-2005)

Reason for leaving: Accepted administrative position at Middlebury Union Middle School.

Supervisor: Jill Mackler ((802) 453-3227)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Addison North East Supervisory Union

Nov 2004 - Feb 2005

Course Instructor

Bristol, Vermont

Taught a graduate level technology integration course for ANESU professional staff. Instruction focused primarily on the use of Microsoft Excel, Word, Powerpoint and Publisher.

Reason for leaving: Course completed.

Supervisor: Lauren Parren ((802) 453-3657)
Experience Type: Public School, Part-time
It is **OK** to contact this employer

Castleton Elementary School

Aug 2001 - Jun 2002

Third Grade Teacher
Castleton, Vermont

Responsible for implementing third grade curriculum keeping in mind the social and emotional needs of primary students. Served on Social Studies Committee.

Reason for leaving: My wife and I decided to relocate to Bristol to be near her family.

Supervisor: JeanMarie K. Oakman ((802) 468-5624)

Experience Type: Public School, Full-time
It is **OK** to contact this employer

Professional Development

- Member of ACSU Strategic Plan Steering Committee
- Co-Facilitator of ACSU Educational Success Strategic Plan Workgroup
- Attended 2 day Response to Intervention workshop in San Antonio, TX. (March 19-20, 2015)
- Attended 1 day Vermont Standards-Based Learning Symposium in Burlington, VT (December 12, 2014)
- Attended 4 day BEST Summer Institute on MTSS in Killington, VT (June 23-26, 2014)
- Attended 2 day Common Core State Standards conference in New Orleans, LA (Nov. 5-6, 2013)
- Attended 3 day Data Teams Trainer Certification course in Boston, MA (Oct. 22-24, 2013)
- Attended 2 day Data Teams training in Denver, CO (Summer 2012)
- Attended 2 Common Core State Standards math workshops (Fall 2011/Winter 2012)
- Attended 2 day Digging Deeper into the Common Core State Standards conference in New Haven, Connecticut (September 2011)
- Attended 3 day New and Aspiring Principals conference at Harvard University (March 2011)
- Attended 2 day Investigating Bullying and Harassment training in Morrisville, Vermont (Spring 2010)
- Attended 3 day Level 2 Collaborative Problem Solving training with Dr. Ross Greene in Portland, Maine (July 2010)
- Attended 3 day NEASCD Leading and Learning conference in Boston (December 2009)
- presenters included Richard DuFour, Rebecca DuFour, Douglas Reeves
- Attended 3 day Professional Learning Communities at Work conference in Arlington, Virginia (November 2009)
- presenters included Richard DuFour, Rebecca Dufour, Robert Marzano
- Attended 3 day Level 1 Collaborative Problem Solving training with Dr. Ross Greene in Portland, Maine (July 2009)
- Participated in 18 math Studio Days (a follow up coaching element to Best Practices) (Fall 2008-Spring 2011)
- Participated in 6 day Lens on Learning mathematics Course (November 2008-May 2009)
- Participated in 6 day Best Practices in Teaching Mathematics Course (October-November 2008)
 - UVM Masters program in Educational Leadership (2005-2008)
 - Intensive two year internship with Bristol Elementary School principal, Jill Mackler
 - Responsive Classroom workshops, Bristol Elementary School (2006-2008)

- UVM Bridging Project at Bristol Elementary School. Three year, school-based literacy training and support. (2003-2006)