

MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT
SUPPORT STAFF/SUBSTITUTE APPLICATION
Submit to: 72 Munsill Avenue, Suite 601, Bristol, VT 05443
 Phone: (802) 453-3657 Fax: (802) 453-2029
 www.mausd.org

Date of Application: ____/____/____

1. **Name** _____

2. **Address** _____

(Number & Street / PO Box)

(City/Town)

(State)

(Zip Code)

Permanent Address (if different from above): _____

3. **Home #:** _____ **Work #:** _____

Cell #: _____ **E-mail:** _____

4. **Social Security Number (last 4 digits only):** xxx/xx/_____

5. **Applying for employment as:**

- | | |
|--|---|
| <input type="checkbox"/> Substitute Teacher
<input type="checkbox"/> Educational Assistant *
<input type="checkbox"/> Substitute Educational Assistant
<input type="checkbox"/> Library Assistant
<input type="checkbox"/> Technical Assistant
<input type="checkbox"/> Tutor | <input type="checkbox"/> Clerical/Receptionist
<input type="checkbox"/> Bookkeeper
<input type="checkbox"/> Food Service
<input type="checkbox"/> Custodian
<input type="checkbox"/> Activities Bus Driver
<input type="checkbox"/> Other: _____ |
|--|---|

6. **Town school district(s) or program:**

- | | |
|---|--|
| <input type="checkbox"/> Bristol Elementary School
<input type="checkbox"/> Lincoln Community School
<input type="checkbox"/> Monkton Central School
<input type="checkbox"/> Beeman Elementary, New Haven
<input type="checkbox"/> Robinson Elementary, Starksboro | <input type="checkbox"/> Mt. Abraham Union M/HS
<input type="checkbox"/> Superintendent's Office
<input type="checkbox"/> Early Education Program
<input type="checkbox"/> Other: _____ |
|---|--|

7. **Substitutes Only**

Please circle all
that apply:

Days available:					Grade Level(s) Preferred:												
M	T	W	Th	F	K	1	2	3	4	5	6	7	8	9	10	11	12

Subject(s) preferred: _____

Are you at least 21 years of age? _____ Yes _____ No

Are you currently enrolled in college? _____ Yes (1st or 2nd year) _____ Yes (3rd year or more) _____ No

8. **EDUCATION**

Name of High School & Location: _____

Year of High School Graduation: _____

Name of College or University	Location	Dates Attended	Degree or Credits and Date	Major Area of Study

Vocational or specialized training beyond High School: _____

COMPUTER SKILLS: _____

9. **WORK EXPERIENCE** (Reverse chronological order please - or you may include a resume in lieu of completing this section)

Dates of Employment	Name & Address of Employer/Firm	Responsibilities (please be specific)

10. **Extra-curricular interests/hobbies** (coaching, clubs, etc.): _____

11. **Teaching License(s)** (if applicable and please include what states you are licensed to teach in):

Level(s): _____

Endorsement(s): _____

Date of Expiration: _____

12. **REFERENCES:** Please complete this section in its entirety, with three professional and three personal references. Professional references should be from individuals qualified to evaluate your past performance and employment record.

Name and Position or Title	Address and Daytime Telephone Number	Business or Company and Relationship to Applicant
Professional:		
Personal:		

13. **OTHER DATA** (information pertinent to this application): _____

In signing below I acknowledge that the above information is accurate and that I have read the applicant information on the next page.

Signature: _____ **Date:** _____

***** IMPORTANT INFORMATION *****

- A. Applications will be kept on file for two years after the date received.
- B. When a position opening occurs it will be listed on SchoolSpring.com. You may contact us and ask to have your application forwarded to the hiring committee for consideration.
- C. Substitutes must be at least 21 years of age and/or be currently enrolled in their third or higher year of college.
- D. Vermont State Law requires all staff complete a Criminal Records Check with fingerprints. Contact our office for details. All expenses are the responsibility of the candidate.
- E. Employment within the Mount Abraham Unified School District is contingent upon receipt of an acceptable report to the Criminal Record Check with Fingerprinting.
- F. MAUSD is an Equal Opportunity Employer.
- G. Substitutes may start working upon submission of fingerprint receipt.