

STARSBORO TOWN SCHOOL DISTRICT

FINANCIAL & COMPLIANCE REPORTS

JUNE 30, 2018

STARKSBORO TOWN SCHOOL DISTRICT	TABLE OF CONTENTS	<u>Page(s)</u>
Independent Auditor's Report		1-2
Management's Discussion and Analysis		3-6
<i>Basic Financial Statements:</i>		
<i>Government-wide Financial Statements:</i>		
Statement of Net Position		7
Statement of Activities		8
<i>Fund Financial Statements:</i>		
Combined Balance Sheet - Governmental Funds		9-10
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds		11-13
Notes to Financial Statements		14-18
<i>Compliance Reports:</i>		
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements <i>Government Auditing Standards</i>		19-20
<i>Required Supplementary Information:</i>		
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget And Actual - General Fund		21
Defined Contribution Pension Plan Disclosures		22
Notes to Required Supplementary Information		23-24
<i>Other Information:</i>		
Statement of Net Position - Fiduciary Funds		25

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## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors  
Starksboro Town School District

### *Report on the Financial Statements*

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Starksboro Town School District, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Starksboro Town School District's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Starksboro Town School District, as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*Other Matters*

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-5 and 21-24 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 21, 2018 on our consideration of the Starksboro Town School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Starksboro Town School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Starksboro Town School District's internal control over financial reporting and compliance.



Jeffrey R. Bradley CPA, P.C.  
Rutland, Vermont  
VT License No. 92-0000515  
November 21, 2018

# STARSBORO TOWN SCHOOL DISTRICT

## Management's Discussion and Analysis

The following discussion and analysis of the Starksboro Town School District, Vermont's (the School Board) financial performance provides an overview of the School Board's financial activities as of and for the fiscal year ended June 30, 2018. The analysis focuses on the School Board's financial performance as a whole. Please read it in conjunction with the transmittal letter at the front of this report and the School Board's financial statements, which follow this section.

### OVERVIEW OF THE BASIC FINANCIAL STATEMENTS

The discussion and analysis are intended to serve as an introduction to the School District's basic financial statements. The School District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

The School Board's financial statements consist of two kinds of statements that present different views of the School Board's financial activities.

- The Statement of Net Position and Statement of Activities provide information on a government-wide basis. The statements present an aggregate view of the School Board's finances. The government-wide financial statements provide both long-term and short-term information about the School Board's overall financial status.
- The fund financial statements focus on the individual parts of the School Board, reporting School Board operations with more information and detail than the government-wide statements.
- Both perspectives (government-wide and fund) allow the user to address relevant questions, broaden the basis of comparison (year to year, or government to government) and enhance the School Board's accountability. The notes to the financial statements explain some of the information in the statements and provide additional disclosures so that statement users have a complete picture of the School Board's financial activities and position. The required supplementary information further explains and supports the financial statements.

#### Fund Financial Statements

Traditional users of government financial statements will find the fund financial presentation more familiar. The focus is on the School Board's only significant fund, the General Fund. The All of the School Board's other funds are considered non-major funds. They are summarized into one total, but the details of each fund are also shown.

#### Financial Analysis of the School Board as a Whole

The School Board presents its financial statements under the reporting model required by the Governmental Accounting Standards Board (GASB) concerning *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*.

The government-wide financial statements report information about the School Board as a whole using accounting methods similar to those used by private-sector companies. An important question one could ask about the School Board's finances is, "Is the School Board as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities, which are the government-wide

statements, report information about the School Board as a whole and its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The School District adopts an annual appropriated budget for its general fund, a budgetary comparison statement has been provided for those funds to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 9-13 of this report.

Notes to the financial statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 14-18 of this report.

Other information - The combining statements referred to earlier in connection with non-major governmental funds can be found immediately following the footnotes. Combining and individual fund statements can be found on pages 21-24.

## **FINANCIAL HIGHLIGHTS**

- The School District's net position (assets minus liabilities and deferred items) from governmental activities increased by \$52,788 as a result of this year's operations.
- Capital assets increased \$150,521, or 4.5%, of the total historical capital investment of the District.
- At the close of the current fiscal year, the School District's general fund ending carryforward of \$280,907, an increase of \$85,958 (44%).
- The District had budgeted to use operating reserves of (\$92,827) to fund general fund operations during the fiscal year. Therefore, the District outperformed budgetary expectation by \$188,785.
- Key factors in the overall favorable outcome are primarily the less than anticipated instructional and plant operating costs totaling \$173,732. Revenues earned were greater than anticipated by \$15,053.

By the far the largest portion of the School District's net position (\$593,561) reflect investments in capital assets (e.g., land, buildings, structures, systems, machinery, equipment, infrastructure, and intangible assets), net of any related debt used to acquire those assets that is still outstanding. The School District uses assets to provide services to citizens; consequently, these assets are not available for future spending. Although the School District's investment in capital assets is reported net of related debt, it should be noted that resources needed to repay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities. A portion of the School District's net position (\$36,420) represents resources that are subject to internal and external restrictions on how they can be used.

Overall Government-wide total unrestricted net position increased \$41,332.

Governmental Activities - The most significant revenues of the governmental activities are tax revenue from the State of Vermont (94%). Grants and contributions and fees for service account for the remaining 6%. Instructional costs are the most significant (53%), expenses followed by special education (13%) general administration (15%), and plant operations, debt service, depreciation and student transportation (19%).

Governmental revenues decreased (12%) in the current year, with the most significant portion attributable to the decrease in the method in which special education and other costs are reimbursed.

Governmental activities expenses increased (6.9%) in the current year. The most significant changes in program expenses were as follows:

- Plant operation costs were the primary reason for the increase.
- There were not any other programs with significant or unusual changes.

#### **FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT'S FUNDS**

- Governmental funds. The focus of the School District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School District's financing requirements. In particular, unreserved fund balances may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

#### ***ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES***

- On September 20, 2016, the Vermont Agency of Education approved the formation of a Regional Education District (RED) that will effectively replace the operations of Addison Northeast Supervisory Union effective July 1, 2018.
- Therefore, the Starksboro Town School District merged with the other member town school districts of the Supervisory Union to form a new District and will cease operations as an independent entity. Therefore, the ending fund balances have been transferred to the Mount Abraham Unified School District as of the effective date of the merger.

#### ***REQUESTS FOR INFORMATION***

This financial report is designed to provide a general overview of the School District's finances for all those interested in governmental finance. Questions concerning any information in the report or requests for additional information should be addressed to Mount Abraham Unified School District, 72 Munsill Avenue, Suite 601, Bristol, VT 05443.

#### ***COMPARATIVE FINANCIAL INFORMATION***

The following schedules detail the changes in the Statement of Net Position and Statement of Activities for the fiscal years ended June 30, 2018 and 2017:

## STATEMENT OF NET POSITION

	2018	2017
Current Assets	\$ 330,527	\$ 541,322
Capital Assets	1,163,561	1,107,254
<b>Total Assets</b>	<b>1,494,088</b>	<b>1,648,576</b>
Current Liabilities	106,139	222,881
Long Term Liabilities	526,067	570,000
<b>Total Liabilities</b>	<b>632,206</b>	<b>792,881</b>
Nonspendable Items	593,561	466,632
Restricted Net Position	34,015	198,493
Unassigned Net Position	234,308	190,570
<b>Total Net Position</b>	<b>861,883</b>	<b>855,695</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 1,494,089</b>	<b>\$ 1,648,576</b>

## STATEMENT OF ACTIVITIES

	2018	2017
<i>Program Revenues:</i>		
Operating Grants and Contributions	\$ 378,882	\$ 498,226
<i>General Revenues:</i>		
Education Spending & Other State Grants	2,531,575	2,528,888
Fees for Service	32,323	19,121
Interest Earnings	21,910	22,296
Miscellaneous	7,831	357
<b>Total General Revenues</b>	<b>2,593,639</b>	<b>2,570,662</b>
<b>Total Revenues</b>	<b>2,972,521</b>	<b>3,068,888</b>
<i>Programs:</i>		
Instructional & Operating Costs	1,720,413	1,501,148
Special Education	343,785	594,500
General Administration	410,350	397,526
Food Service	22,516	20,604
Plant Operations and Transportation	424,647	347,659
Debt Service	44,623	47,767
<b>Total Expenses</b>	<b>2,966,334</b>	<b>2,909,204</b>
Change in Net Position	6,187	159,684
Net Position - Beginning	855,695	696,010
<b>Net Position - Ending</b>	<b>\$ 861,883</b>	<b>\$ 855,695</b>

**STARSBORO TOWN SCHOOL DISTRICT**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2018**

	<i>Governmental Activities</i>	
	June 30, 2018	June 30, 2017
<b>ASSETS</b>		
<i>Current Assets:</i>		
Cash and Cash Equivalents	\$ 262,311	\$ 494,297
Accounts Receivable	7,191	28,938
Prepaid Expenses	2,406	4,378
Due from Other Governments	58,619	13,709
Total Current Assets	330,527	541,322
<i>Noncurrent Assets:</i>		
Property, Plant & Equipment, net of applicable depreciation	1,163,561	1,107,254
<b>TOTAL ASSETS</b>	\$ 1,494,088	\$ 1,648,576
 <b>LIABILITIES &amp; NET POSITION</b>		
<i>Liabilities:</i>		
<i>Current Liabilities:</i>		
Accounts Payable	\$ 13,919	\$ 24,646
Accrued Payroll & Benefits	1,687	123,234
Current Portion of Early Retirement	15,533	-
Current Portion of Bond Payable	75,000	75,000
Total Current Liabilities	106,139	222,881
<i>Noncurrent Liabilities:</i>		
Early Retirement Liability	31,067	-
Bond & Notes Payable	495,000	570,000
Total Noncurrent Liabilities	526,067	570,000
<b>Total Liabilities</b>	632,206	792,881
<i>Net Position:</i>		
Nonspendable General Fixed Assets	593,561	462,254
Nonspendable Prepaid Items	2,406	4,378
Restricted For Special Purposes	34,015	198,493
Unrestricted	231,902	190,570
<b>Total Net Position</b>	861,883	855,695
<b>TOTAL LIABILITIES &amp; NET POSITION</b>	\$ 1,494,089	\$ 1,648,576

*The accompanying notes are an integral part of these financial statements.*

**STARKSBORO TOWN SCHOOL DISTRICT**  
**STATEMENT OF ACTIVITIES**  
**Fiscal Year Ended June 30, 2018**

Functions/Programs	Program Revenues			Net (Expense) Revenue and Change in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Primary Government		
				Governmental Activities	June 30, 2018 Total	June 30, 2017 Total
<i>Governmental Activities:</i>						
Interest Expense	\$ 44,623	\$ -	\$ -	\$ (44,623)	\$ (44,623)	\$ (47,767)
Regular Instruction & Related Support	1,508,238	17,633	378,882	(1,111,723)	(1,111,723)	(1,108,952)
Cocurricular	4,287	-	-	(4,287)	(4,287)	(4,984)
Guidance Services	98,742	-	-	(98,742)	(98,742)	(91,185)
Health Services	32,994	-	-	(32,994)	(32,994)	(22,391)
School Based Clinician	14,338	-	-	(14,338)	(14,338)	(6,918)
Educational Media Services	58,921	-	-	(58,921)	(58,921)	(50,189)
Technology	2,893	-	-	(2,893)	(2,893)	-
Board of Education Services	20,126	-	-	(20,126)	(20,126)	(19,104)
Supervisory Union Assessment	203,081	-	-	(203,081)	(203,081)	(202,945)
Principal's Office	187,143	-	-	(187,143)	(187,143)	(175,588)
Plant Operations	361,923	14,690	-	(347,233)	(347,233)	(259,403)
Student Transportation	62,724	-	-	(62,724)	(62,724)	(88,255)
Special Education	343,785	-	-	(343,785)	(343,785)	(315,464)
Early Education	-	-	-	-	-	21,783
Food Service	22,516	-	-	(22,516)	(22,516)	(20,604)
Total Governmental Activities	2,966,334	32,323	378,882	(2,555,129)	(2,555,129)	(2,391,969)
<i>General Revenues:</i>						
Education Spending				2,531,053	2,531,053	2,492,005
Miscellaneous State Grants				522	522	36,883
Investment Earnings				21,910	21,910	22,296
Miscellaneous				7,831	7,831	470
Total General Revenues				2,561,316	2,561,316	2,551,653
Change in Net Position				6,187	6,187	159,685
Net Position - Beginning				855,695	855,695	696,010
Net Position - Ending				\$ 861,883	\$ 861,883	\$ 855,695

The accompanying notes are an integral part of these financial statements.

**STARSBORO TOWN SCHOOL DISTRICT  
COMBINED BALANCE SHEET -  
GOVERNMENTAL FUNDS  
JUNE 30, 2018 and 2017**

	<u>Governmental Fund Types</u>		Totals June 30, 2018	Totals June 30, 2017
	General Fund	Other Governmental Funds		
<b>ASSETS</b>				
<i>Current Assets:</i>				
Cash and Cash Equivalents	\$ 262,311	\$ -	\$ 262,311	\$ 494,297
Accounts Receivable	7,191	-	7,191	51,346
Prepaid Expenses	2,406	-	2,406	4,378
Due from Other Funds	-	37,550	37,550	166,464
Due from Other Governments	58,619	-	58,619	13,709
<b>TOTAL ASSETS</b>	<b>\$ 330,527</b>	<b>\$ 37,550</b>	<b>\$ 368,077</b>	<b>\$ 730,194</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<i>Current Liabilities:</i>				
Accounts Payable	\$ 10,383	\$ 3,536	\$ 13,919	\$ 15,455
Accrued Payroll & Benefits	1,687	-	1,687	123,234
Deferred Revenue	-	-	-	31,299
Due to Other Funds	37,550	-	37,550	166,464
<b>Total Current Liabilities</b>	<b>49,620</b>	<b>3,536</b>	<b>53,156</b>	<b>336,452</b>
<i>Fund Balances:</i>				
Restricted For Special Purposes	-	34,015	34,015	198,493
Nonspendable Prepaid Expenses	2,406	-	2,406	4,378
Committed For Future Year Expenditures	102,122	-	102,122	24,206
Unassigned	176,379	-	176,379	166,665
<b>Total Fund Balances</b>	<b>280,907</b>	<b>34,015</b>	<b>314,922</b>	<b>393,742</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 330,527</b>	<b>\$ 37,550</b>	<b>\$ 368,078</b>	<b>\$ 730,194</b>

*The accompanying notes are an integral part of these financial statements.*

**STARKSBORO TOWN SCHOOL DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION  
JUNE 30, 2018**

Fund Balances - Governmental Funds Balance Sheet	\$	314,922
 <i>Amounts reported for governmental activities in the statement of activities are different because:</i>		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the Governmental Funds Balance Sheet.		1,163,561
Early Retirement Obligations are recognized when incurred in the Government Wide Financials, and as paid in the Governmental Funds financial statements.		(46,600)
Long Term Debt is not recorded in the fund financial statements. However, the government wide financial statements require the inclusion of long term debt.		<u>(570,000)</u>
Net Position - Government-Wide Financial Statements	\$	<u><u>861,883</u></u>

*The accompanying notes are an integral part of these financial statements.*

**STARSBORO TOWN SCHOOL DISTRICT  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND -  
CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018 AND 2017**

	General Fund	Other Governmental Funds	TOTALS June 30, 2018	TOTALS June 30, 2017
<i>Revenues:</i>				
Education Spending	\$ 2,531,053	\$ -	\$ 2,531,053	\$ 2,492,005
Miscellaneous State Grants	-	522	522	36,883
Special Education	-	-	-	279,036
Early Education	-	-	-	21,783
State & Federal Subgrants	-	112,766	112,766	65,965
Fee for Services	14,690	17,633	32,323	19,121
Interest Income	21,900	10	21,910	22,296
State Teacher Retirement Plan Contributions	266,116	-	266,116	131,441
Miscellaneous	7,831	-	7,831	468
<i>Total Revenues</i>	<u>2,841,590</u>	<u>130,932</u>	<u>2,972,521</u>	<u>3,068,998</u>
<i>Expenditures:</i>				
Debt Service	119,623	-	119,623	122,767
Regular Instruction & Related Support	1,348,868	112,770	1,461,638	1,325,480
Cocurricular	4,026	261	4,287	4,984
Guidance Services	73,752	24,991	98,742	91,185
Health Services	32,994	-	32,994	22,391
School Based Clinician	14,338	-	14,338	6,918
Educational Media Services	58,921	-	58,921	50,189
Technology	-	2,893	2,893	-
Board of Education Services	20,126	-	20,126	18,993
Supervisory Union Assessment	203,081	-	203,081	202,945
Principal's Office	187,143	-	187,143	175,588
Plant Operations	253,735	164,494	418,230	264,440

*The accompanying notes are an integral part of these financial statements.*

**STARKSBORO TOWN SCHOOL DISTRICT  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND -  
 CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2018 AND 2017**

	General Fund	Other Governmental Funds	TOTALS June 30, 2018	TOTALS June 30, 2017
<i>Expenditures (continued):</i>				
Student Transportation	62,724	-	62,724	88,255
Special Education	343,785	-	343,785	594,500
Food Service	22,516	-	22,516	20,604
<i>Total Expenditures</i>	<u>2,745,632</u>	<u>305,409</u>	<u>3,051,041</u>	<u>2,989,242</u>
Excess (Deficiency) of Revenues Over Expenditures	95,958	(174,478)	(78,520)	79,756
<i>Other Financial Sources (Uses):</i>				
Operating Transfers In (Out)	(10,000)	10,000	-	-
<i>Total Other Financial Sources (Uses)</i>	<u>(10,000)</u>	<u>10,000</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses	85,958	(164,478)	(78,520)	79,756
Fund Balances - Beginning	194,949	198,493	393,442	313,686
Fund Balances - Ending	<u>\$ 280,907</u>	<u>\$ 34,015</u>	<u>\$ 314,922</u>	<u>\$ 393,442</u>

*The accompanying notes are an integral part of these financial statements.*

**STARKSBORO TOWN SCHOOL DISTRICT  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses - Governmental Funds Statements	\$	(78,520)
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*Amounts reported for governmental activities in the statement of activities are different because:*

Repayment of bond principal is not an expense in the Statement of Activities		75,000
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Early Retirement Obligations are recognized when incurred in the Government Wide Financials, and as paid in the Governmental Funds financial statements.		(46,600)
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Capital assets used in governmental activities are not current financial resources and therefore are not reported in the Governmental Funds Balance Sheet.		56,307
		<hr style="border: 0.5px solid black;"/>

<i>Change in Net Position - Statement of Activities</i>	<u>\$</u>	<u>6,187</u>
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*The accompanying notes are an integral part of these financial statements.*

## Starksboro Town School District NOTES TO FINANCIAL STATEMENTS

**NOTE 1 - Summary of significant accounting policies** - The Starksboro Town School District (the District) provides educational services to the citizens of Starksboro, Vermont, and the financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) as applied to governmental units.

*Reporting entity* - The District is a primary unit of government under reporting criteria established by the Governmental Accounting Standards Board (GASB). Those criteria include a separately elected governing body, separate legal standing, and fiscal independence from other state and local governmental entities. Based on these criteria, there are no other entities which are component units of the District.

*Government-wide and fund financial statements* - The basic financial statements include both government-wide and fund financial statements. The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the District. The effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues.

In the Government-wide Statement of Net Position, the financial position of the District is consolidated and incorporates capital assets as well as all long-term debt and obligations. The Government-wide Statement of Activities reflects both the gross and net costs by category. Direct expenses that are clearly identifiable with the category are offset by program revenues of the category. Program revenues include charges for services provided by a particular function or program and grants that are restricted to meeting the operational or capital requirements of the particular segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements. Non-major funds, if any, are summarized in a single column.

*Basis of presentation* - The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred outflows/inflows of resources, fund balances or net position, revenues, and expenditures or expenses, as appropriate.

The District reports the following major governmental funds: *General Fund* is the general operating fund of the District. It is used to account for all financial resources, except those required to be accounted for in another fund. *Other Governmental Funds* used to account for the assets and activity of monies left to the District through trust and grant agreements, or capital project expenditures incurred for specific District infrastructure projects.

*Measurement focus and basis of accounting* - Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as they become both measurable and available. "Measurable" means the amount of the transaction that can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures generally are recorded when the fund liability is incurred, if measurable, as under accrual accounting. However, debt service expenditures are recorded only when payment is made.

**Starksboro Town School District**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - Summary of significant accounting policies (continued)**

*Budgets and budgetary accounting* - The District approves a budget for the General Fund at an annual District Meeting and represents the functional appropriations for the following fiscal year. The District's board may transfer funds between operating categories as they deem necessary, adopts its budget under State regulations (which differ somewhat from accounting principles generally accepted in the United States of America). Formal budgetary integration is employed as a management control during the year for the General Fund. The District does not legally adopt budgets for other governmental funds. All budgeted amounts lapse at year end.

*Estimates* - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and deferred outflows/inflows of resources as well as disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures or expenses during the reporting period. Actual results could differ from those estimates.

*Risk management* - The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and others; environmental liability; and natural disasters. The District manages these risks of loss through participation in public entity risk pools (Vermont School Boards' Insurance Trust). Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. There were no settlements in excess of the insurance coverage in any of the past three fiscal years.

*Cash, cash equivalents and investments* - The District considers all cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition to be cash equivalents. Investments and unrealized gains and losses are reflected in the individual fund and government-wide financial statements. Investments of the District are reported at fair market value.

*Capital assets* - Capital assets, which include land, buildings, equipment, vehicles and infrastructure, are reported in the applicable governmental or business-type activities columns in the government-wide and in the proprietary fund financial statements. Capital assets are defined by the District as assets with an initial useful life of one year or greater and an initial individual cost equal to or greater than \$5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Major outlays for capital assets and improvements are capitalized as projects are constructed. Net interest costs are capitalized on projects during the construction period. Normal maintenance and repairs that do not add to the value of an asset or materially extend an asset's life are not capitalized.

Equipment and furniture	5 - 20 years
Vehicles	3 - 15 years
Buildings and improvements	25 - 50 years

*Compensated absences* - Employees are entitled to certain compensated absences based on their length of employment. Sick leave accumulates and is paid upon illness during employment and the cumulative liability is not included in these financial statements. Vacation accrues for annual use during employment.

*Fund Balances/Net Position* - In the fund financial statements, governmental funds may report five categories of fund balances: non-spendable, restricted, committed, assigned and unassigned. *Non-spendable* fund balance includes amounts associated with inventory, long-term loans or notes receivable, and trust fund principal to

**Starksboro Town School District**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - Summary of significant accounting policies (continued)**

be held in perpetuity. *Restricted* fund balance includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. *Committed* fund balance includes amounts that can be used only for specific purposes determined by the District's highest level of decision making authority, the voters, as a result of articles passed at Annual or Special Meetings. *Assigned* fund balance includes amounts that are intended to be used by the District for specific purposes, as authorized by the School Board. *Unassigned* fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in another classification. Deficits are also classified as unassigned. The District's policy is to apply expenditures to fund balance in the order of restricted, committed, assigned and unassigned. The District maintains separate governmental funds to account for donor specified amounts (restricted), voter approved amounts (committed), and amounts set aside by management. Any residual fund balance amounts are reported as unassigned fund balance in the General Fund.

*Accrued Liabilities, Long-Term Obligations and Deferred Outflows* - In addition to assets and liabilities, deferred outflows of resources (previously reported as assets) and deferred inflows of resources (previously reported as liabilities), if applicable, will be reported as separate sections in the statement of net position and the governmental funds balance sheet. Deferred outflows of resources represent a consumption of net position that applies to a future period and will not be recognized as an outflow of resources in the current period. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources in the current period. The District does not currently report any deferred outflows of resources. The District reports deferred revenue as deferred inflows of resources.

**NOTE 2 - Deposits and investments**

As of June 30, 2018, the District's deposit accounts were fully insured or collateralized. Custodial credit risk deposits and investments - Custodial credit risk is the risk that in the event of a financial institution failure, the District will not be able to recover its deposits or investments or will not be able to recover collateral securities that are in the possession of an outside party. The District addresses this risk by requiring each institution to provide deposit insurance and/or proof of collateralization. The Treasurer is required to determine the types of collateralization after consultation with the Board. *Credit risk* is the risk that an issuer of or counterparty to an investment will not fulfill its obligations. The District addresses credit risk by limiting the types of investments the Treasurer can make to bank deposit accounts, collateralized repurchase agreements and U.S. Treasury obligations. The cash deposits held at financial institutions and cash on hand can be categorized according to four levels of risk. These four levels of risk are as follows:

Category 1     Repurchase Agreements -Deposits which are invested in government securities held by the Town or by its agent in the Town's name.

Category 2     Collateralized Accounts -Deposits which are collateralized with securities held by the pledging financial institution's trust department or agent in the Bank's name.

Category 3     Letter of Credit -Private commercial insurance protection or letter of credit issued by the financial institution to cover funds in excess of FDIC limits.

Category 4     Deposits which are not collateralized or insured. (Petty Cash on hand)

The District uses collateralization agreements to protect deposits not otherwise insured by the FDIC and/or

**Starksboro Town School District**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 2 - Deposits and investments (continued)**

SIPC. Collateralization agreements of 105% of the account value are held by the bank's trust department or agent in the bank's name. Securities consist of municipal bonds and Federal Government obligations.

The difference between the book balance and bank balance is due to reconciling items such as deposits in transit and outstanding checks. Due to higher cash flows at certain times during the year, the amount of uninsured and not collateralized cash could have been much higher than at year end.

Category	Book Balance	Bank Balance
Insured FDIC/SIPC	\$ 250,000	\$ 250,000
Category 2	12,859	62,549
Total Cash	\$ 262,859	\$ 312,549

**NOTE 3 - Inter-fund receivable and payable balances**

Inter-fund receivable and payables, due to the pooling of cash for cash receipts and disbursements, as it shall not necessarily be bound solely and constitutes the transfer of resources from the fund that receives the resources to the fund that utilizes them. Transfers from Other Governmental Funds to the General Fund were to cover expenses that had been incurred on their behalf.

	General Fund	Other Governmental Funds
Capital Project Funds	\$ (37,550)	\$ 37,550

**NOTE 4 - Long Term Debt**

The following is a schedule of the debt principal for the above obligations:

<b>Bonds &amp; Notes Payable</b>	
Vermont Municipal Bond Bank, issued 2007, original amount \$1,100,000 with average interest cost of 4.2%, currently \$55,000 principal paid annually to December 2027.	\$550,000
Community Bank, to finance roof repairs, original amount \$100,000, interest cost 2.3%, currently \$20,000 principal paid annually through June 2019	\$20,000

**NOTE 5 - Fixed Assets and Depreciation**

<i>Investment in Capital Assets</i>	Balance - July 1, 2017	Net Activity	Depreciation	Beginning Accumulated Depreciation	Net Asset Value - June 30, 2018
Land, Buildings & Equipment	\$3,366,415	\$150,521	(\$94,214)	(\$2,259,161)	\$1,163,561

**Starksboro Town School District**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - Defined Contribution Pension plan**

*Vermont Teachers' Retirement System* - The District contributes to the Vermont Teachers' Employees' Retirement System (VSTRS), a cost-sharing multiple-employer public employee retirement system (PERS) with defined contribution plans administered by the State of Vermont. VMERS provides retirement, disability and death benefits to plan members and beneficiaries. Teachers become members of VSTRS upon employment, and vest in the system after 10 years of service. Group A - for public school teachers employed within the State of Vermont prior to July 1, 1981 and who elected to remain in Group A. Group C is for public school teachers employed within the State of Vermont on or after July 1, 1990, or hired before July 1, 1990 and were a member of Group B at that time. Group C members contribute 5% of salary (6% if a member 5 years or less as of July 1, 2014). All assets are held in a single trust and are available to pay retirement benefits to all members. Benefits available to each group are based on average final compensation (AFC).

Total wages paid for the District during current the fiscal year was \$1,250,813 with a covered payroll of \$940,817. An on-behalf benefit of \$276,597 was recorded regarding the District's proportionate share of VSTRS's total pension expenditure required.

The schedule of employer allocations and schedule of pension amounts by employer are prepared on the accrual basis of accounting in accordance with U.S. generally accepted accounting principles. The schedules present amounts that are elements of the financial statements of the VSTRS or its participating employers. VSTRS does not issue stand-alone financial reports, but instead are included as part of the State of Vermont's Comprehensive Annual Financial Report (CAFR).

The CAFR can be viewed on the State's Department of Finance & Management website at: [www.finance.vermont.gov/reportsandpublications/cafr](http://www.finance.vermont.gov/reportsandpublications/cafr)

*Support Staff Retirement Plan* - The District provides for certain support staff employees working at least 1,000 hours annually a retirement benefit of 5% of gross wages in matching contributions. The District pays 100% of the cost for this defined contribution benefit. Vesting occurs upon reaching 2 years of creditable service for defined contribution plans.

**NOTE 7 - Concentration of Support**

The District's General Fund receives approximately 94% of its revenue from the Education Spending grant. The amount of Education Spending received by the School District is equal to the budgeted expenditures, approved by the voters less expected other revenues for the year. Education Spending is funded with statewide property taxes. The State determines a different education property tax rate for homestead and non-homestead properties based on statewide information. The tax rate for non-homestead property in the member district Districts are not impacted by the amount of Education Spending received. The State uses a common level of appraisal to equalize property values between communities.

**Note 8 - Subsequent Events**

On September 20, 2016, the Vermont Agency of Education approved the formation of a Regional Education District (RED) that will effectively replace the operations of Addison Northeast Supervisory Union and this school district effective July 1, 2018.

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~ Member ~

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Starksboro Town School District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Starksboro Town School District, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Starksboro Town School District's basic financial statements, and have issued our report thereon dated November 21, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Starksboro Town School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Starksboro Town School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Starksboro Town School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Starksboro Town School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Jeffrey R. Bradley CPA, P.C.  
Mendon, Vermont  
VT License No. 92-0000515  
November 21, 2018

**STARSBORO TOWN SCHOOL DISTRICT  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND -  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

<i>Revenues:</i>	<i>Original/ Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
Education Spending	\$ 2,538,864	\$ 2,531,053	\$ (7,811)
Fee for Services	-	14,690	14,690
Interest Income	18,873	21,900	3,027
Miscellaneous	2,684	7,831	5,147
<i>Total Revenues</i>	<u>2,560,421</u>	<u>2,575,474</u>	<u>15,053</u>
 <i>Expenditures:</i>			
Debt Service	101,195	119,623	(18,428)
Regular Instruction	1,225,069	1,082,752	142,317
Cocurricular	17,000	4,026	12,975
Guidance Services	75,919	73,752	2,168
Health Services	22,594	32,994	(10,400)
School Based Clinician	12,000	14,338	(2,338)
Educational Media Services	58,272	58,921	(649)
Board of Education Services	22,620	20,126	2,494
Supervisory Union Assessment	203,080	203,081	(1)
Special Education & SU Assessment	329,458	343,785	(14,327)
Principal's Office	186,309	187,143	(834)
Plant Operations	308,631	253,735	54,896
Student Transportation	68,585	62,724	5,861
Food Service	22,516	22,516	-
<i>Total Expenditures</i>	<u>2,653,248</u>	<u>2,479,516</u>	<u>173,732</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (92,827)</u>	<u>\$ 95,958</u>	<u>\$ 188,785</u>

*The accompanying notes are an integral part of these financial statements.*

STARKSBORO TOWN SCHOOL DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE A - Employers' Allocation of Pension Amounts as of June 30, 2016

	Employer Contributions	Employer Proportion	Net Pension Liability	Total Deferred Outflows	Total Deferred Inflows	Net Pension Liability 1% Decrease (6.95% Discount Rate)	Net Pension Liability 1% Increase (8.95% Discount Rate)
6/30/2016	\$ 111,377	0.15210%	\$ 1,991,809	\$ 395,605	\$ (430,398)	\$ 2,492,413	\$ 1,571,671

SCHEDULE B - Employers' Allocation of Pension Amounts as of June 30, 2017

	State Contribution	Employer Proportion	Net Pension Liability	Total Deferred Outflows	Total Deferred Inflows	Net Pension Liability 1% Decrease (6.95% Discount Rate)	Net Pension Liability 1% Increase (8.95% Discount Rate)
6/30/2017	\$ 1,087,904	0.01646%	\$ 2,440,527	\$ 360,150	\$ 282,832	\$ 3,024,165	\$ 1,953,399

SCHEDULE C - Employer's Allocation of Recognition of Deferred Outflows/Inflows as of June 30, 2017

	Employer Proportion	Net Pension Liability	Difference between Expected and Actual Experience	Changes in Assumptions	Changes in Benefits	Difference Between Projected and Actual Investment Earnings	Changes in Proportionate Share of Contributions and Differences Between Employer Contributions and Proportionate Share of Contributions	Total Deferred Outflows
6/30/2017	0.01646%	\$ 2,440,527	\$ 26,670	\$ 253,138	\$ -	102,542	\$ 177,800	\$ 560,150
Changes in Assumptions	\$ 5,946	\$ -	\$ -	\$ 276,886	\$ 282,832	\$ 305,447	(39,331)	\$ 266,116

SCHEDULE D - Employer's Allocation of Recognition of Deferred Outflows/Inflows as of June 30, 2017

	2018	2019	2020	2021	Thereafter	For the measurement period ended June 30,	2017	2016
	\$ 108,831	\$ 45,479	\$ 138,322	\$ (15,315)	\$ -	Town's proportionate share of the net pension liability (asset)	0.0165%	0.15210%
						Proportionate share of the net pension liability (asset)	\$ 2,440,527	\$ 1,991,809
						Covered-employee payroll	\$ 1,087,904	\$ 985,312
						Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	224.33%	202.15%

## NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

Significant Actuarial Assumptions and Methods:

### Valuation Highlights

The following key findings were the result of this actuarial valuation:

- The Net Pension Liability (NPL) is equal to the difference between the Total Pension Liability (TPL) and the Plan's Fiduciary Net Position. The Plan's Fiduciary Net Position is equal to the market value of assets and therefore, the NPL measure is very similar to an Unfunded Actuarial Accrued Liability (UAAL) on a market value basis. The Plan's Fiduciary Net Position as a percent of the TPL increased from 80.95% to 83.64%.
- The NPL measured as of June 30, 2017, was determined based upon the results of the actuarial valuation as of June 30, 2016, adjusted forward using standard actuarial techniques, and updated to reflect changes in the investment return, inflation, cost of living, and mortality assumptions.
- The discount rates used to determine the TPL and NPL as of June 30, 2017, and June 30, 2016, were 7.50% and 7.95%, respectively.

### Actuarial Cost Method

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2017, is summarized in the following table:

### Long-Term Expected Real Rate of Return

US Equity	16.00%	6.07%
Non-US Equity	16.00%	7.42%
Global Equity	9.00%	6.85%
Fixed Income	24.00%	2.41%
Real Estate	8.00%	4.62%
Private Markets	15.00%	7.80%
Hedge Funds	8.00%	3.95%
Risk Parity	4.00%	4.84%

*Actuarial assumptions.* The total pension liability as of June 30, 2017, was determined by rolling forward the total pension liability as of June 30, 2016, to June 30, 2017, using the following actuarial assumptions:

Inflation 2.50%; Salary increases 5.00% per year

Investment rate of return 7.50%, net of pension plan investment expenses, including inflation

Cost of Living Adjustment 1.15% for Group A members and 1.30% for Group C, B and D members

Mortality

*Pre-retirement:* Groups A/B/C - 98% of RP-2014 blended 60% Blue Collar Employee, 40% Healthy Employee with generational improvement

*Group D - RP-2014 Blue Collar Employee Table with generational improvement*

*Healthy Retiree: Groups A/B/C - 98% of RP-2014 blended 60% Blue Collar Annuitant, 40% Healthy Annuitant with generational improvement.*

Group D - RP-2014 Blue Collar Annuitant Table with generational improvement

*Disabled Retiree: RP-2014 Disabled Mortality Table with generational improvement.*

The discount rate used to measure the total pension liability was 7.50%. In accordance with paragraph 43 of GASB 67, professional judgement was applied to determine that the System's projected fiduciary net position exceeds projected benefit payments for current active and inactive members for all years. Our analysis was based on the expectation that employers will continue to contribute at rates set by the Board, which exceed the actuarially determined contribution rate. The actuarially determined contribution rate is comprised of an employer normal cost payment and a payment to reduce the unfunded liability to zero by June 30, 2038. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**STARKSBORO TOWN SCHOOL DISTRICT  
STATEMENT OF NET POSITION - FIDUCIARY FUNDS  
JUNE 30, 2018 and 2017**

	<i>June 30, 2018</i>	<i>June 30, 2017</i>
	<i>Private Purpose</i>	<i>Private Purpose</i>
	<b>Student Activities</b>	<b>Student Activities</b>
<b>ASSETS</b>		
Cash and Investments	\$ 9,802	\$ 3,089
<b>TOTAL ASSETS</b>	<b>\$ 9,802</b>	<b>\$ 3,089</b>
<b>LIABILITIES AND NET POSITION</b>		
<i>Liabilities:</i>		
Due to Student Groups/Deferred Revenue	\$ 9,802	\$ 3,089
<b>TOTAL LIABILITIES &amp; NET POSITION</b>	<b>\$ 9,802</b>	<b>\$ 3,089</b>

*The accompanying notes are an integral part of these financial statements.*