

BRISTOL TOWN SCHOOL DISTRICT
FINANCIAL & COMPLIANCE REPORTS
JUNE 30, 2018

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Bristol Town School District

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Bristol Town School District, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Bristol Town School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Bristol Town School District, as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-5 and 21-24 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 21, 2018 on our consideration of the Bristol Town School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Bristol Town School District 's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Bristol Town School District's internal control over financial reporting and compliance.



Jeffrey R. Bradley CPA, P.C.
Rutland, Vermont
VT License No. 92-0000515
November 21, 2018

BRISTOL TOWN SCHOOL DISTRICT

Management's Discussion and Analysis

The following discussion and analysis of the Bristol Town School District, Vermont's (the School Board) financial performance provides an overview of the School Board's financial activities as of and for the fiscal year ended June 30, 2018. The analysis focuses on the School Board's financial performance as a whole. Please read it in conjunction with the transmittal letter at the front of this report and the School Board's financial statements, which follow this section.

OVERVIEW OF THE BASIC FINANCIAL STATEMENTS

The discussion and analysis are intended to serve as an introduction to the School District's basic financial statements. The School District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

The School Board's financial statements consist of two kinds of statements that present different views of the School Board's financial activities.

- The Statement of Net Position and Statement of Activities provide information on a government-wide basis. The statements present an aggregate view of the School Board's finances. The government-wide financial statements provide both long-term and short-term information about the School Board's overall financial status.
- The fund financial statements focus on the individual parts of the School Board, reporting School Board operations with more information and detail than the government-wide statements.
- Both perspectives (government-wide and fund) allow the user to address relevant questions, broaden the basis of comparison (year to year, or government to government) and enhance the School Board's accountability. The notes to the financial statements explain some of the information in the statements and provide additional disclosures so that statement users have a complete picture of the School Board's financial activities and position. The required supplementary information further explains and supports the financial statements.

Fund Financial Statements

Traditional users of government financial statements will find the fund financial presentation more familiar. The focus is on the School Board's only significant fund, the General Fund. The All of the School Board's other funds are considered non-major funds. They are summarized into one total, but the details of each fund are also shown.

Financial Analysis of the School Board as a Whole

The School Board presents its financial statements under the reporting model required by the Governmental Accounting Standards Board (GASB) concerning *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*.

The government-wide financial statements report information about the School Board as a whole using accounting methods similar to those used by private-sector companies. An important question one could ask about the School Board's finances is, "Is the School Board as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities, which are the government-wide

statements, report information about the School Board as a whole and its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The School District adopts an annual appropriated budget for its general fund, a budgetary comparison statement has been provided for those funds to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 9-13 of this report.

Notes to the financial statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 14-18 of this report.

Other information - The combining statements referred to earlier in connection with non-major governmental funds can be found immediately following the footnotes. Combining and individual fund statements can be found on pages 21-24.

FINANCIAL HIGHLIGHTS

- The School District's net position (assets minus liabilities and deferred items) from governmental activities increased by \$213,795 as a result of this year's operations.
- Capital assets increased \$198,996, or 4.7%, of the total historical capital investment of the District.
- At the close of the current fiscal year, the School District's general fund ending carryforward of \$417,194, an increase of \$2,923 (0.7%).
- The District had budgeted to use operating reserves of (\$170,087) to fund general fund operations during the fiscal year. Therefore, the District outperformed budgetary expectation by \$173,010.
- Key factors in the overall favorable outcome are primarily the less than anticipated instructional and plant operating costs totaling \$132,602. Revenues earned were greater than anticipated by \$40,408.

By the far the largest portion of the School District's net position (\$312,737) reflect investments in capital assets (e.g., land, buildings, structures, systems, machinery, equipment, infrastructure, and intangible assets), net of any related debt used to acquire those assets that is still outstanding. The School District uses assets to provide services to citizens; consequently, these assets are not available for future spending. Although the School District's investment in capital assets is reported net of related debt, it should be noted that resources needed to repay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities. A portion of the School District's net position (\$20,771) represents resources that are subject to internal and external restrictions on how they can be used.

Overall, Government-wide total unrestricted net position increased \$217,538.

Governmental Activities - The most significant revenues of the governmental activities are tax revenue from the State of Vermont (88%). Grants and contributions and fees for service account for the remaining 12%. Instructional costs are the most significant (56%), expenses followed by special education (13%) general administration (14%), and plant operations, debt service, depreciation and student transportation (17%).

Governmental revenues increased (1.5%) in the current year, with the most significant portion attributable to the Education Spending Grant.

Governmental activities expenses decreased (6.6%) in the current year. The most significant changes in program expenses were as follows:

- Special Education and transportation costs were the primary reason for the decrease.
- There were not any other programs with significant or unusual changes.

FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT'S FUNDS

- Governmental funds. The focus of the School District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School District's financing requirements. In particular, unreserved fund balances may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

- On September 20, 2016, the Vermont Agency of Education approved the formation of a Regional Education District (RED) that will effectively replace the operations of Addison Northeast Supervisory Union effective July 1, 2018.
- Therefore, the Bristol Town School District will then merge with the other member town school districts and will cease operations as an independent entity. Therefore, the ending fund balances have been transferred to the Mount Abraham Unified School District as of the effective date of the merger.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the School District's finances for all those interested in governmental finance. Questions concerning any information in the report or requests for additional information should be addressed to Mount Abraham Unified School District, 72 Munsill Avenue, Suite 601, Bristol, VT 05443.

COMPARATIVE FINANCIAL INFORMATION

The following schedules detail the changes in the Statement of Net Position and Statement of Activities for the fiscal years ended June 30, 2018 and 2017:

STATEMENT OF NET POSITION

	<u>2018</u>	<u>2017</u>
Current Assets	\$ 459,312	\$ 687,171
Capital Assets	312,737	147,772
Total Assets	<u>772,049</u>	<u>834,943</u>
Current Liabilities	126,977	343,774
Noncurrent Liabilities	113,898	173,791
Total Liabilities	<u>240,875</u>	<u>517,565</u>
Nonspendable General Fixed Assets	312,737	208,905
Other Net Position	218,437	108,474
Total Net Position	<u>531,174</u>	<u>317,379</u>
Total Liabilities & Net Position	<u>\$ 772,049</u>	<u>\$ 834,944</u>

STATEMENT OF ACTIVITIES

	<u>2018</u>	<u>2017</u>
<i>Program Revenues:</i>		
Operating Grants and Charges for Services	\$ 383,716	\$ 953,414
<i>General Revenues:</i>		
Education Spending & Other State Grants	4,285,417	4,226,293
Interest Earnings	36,538	32,479
Miscellaneous	11,614	11,123
Total General Revenues	<u>4,333,568</u>	<u>4,269,895</u>
Total Revenues	<u>4,717,284</u>	<u>5,223,309</u>
<i>Programs:</i>		
Instructional & Operating Costs	2,531,805	3,072,698
Special Education	597,529	1,056,460
General Administration	667,076	655,953
Food Service	39,122	36,257
Plant Operations and Transportation	632,519	575,546
Debt Service	35,438	36,736
Total Expenses	<u>4,503,490</u>	<u>5,433,650</u>
Change in Net Position	213,795	(210,341)
Net Position - Beginning	317,379	527,720
Net Position - Ending	<u>\$ 531,174</u>	<u>\$ 317,379</u>

BRISTOL TOWN SCHOOL DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2018 and 2017

	June 30, 2018		June 30, 2017
	<i>Governmental Activities</i>		<i>Governmental Activities</i>
ASSETS			
<i>Current Assets:</i>			
Cash and Investments	\$ 376,091	\$	630,736
Accounts Receivable & Prepaid Items	5,287		23,883
Due from Other Governments	77,934		32,552
Total Current Assets	459,312		687,171
<i>Noncurrent Assets:</i>			
Property, Plant & Equipment, net of applicable depreciation	312,737		147,772
TOTAL ASSETS	\$ 772,049	\$	834,943
LIABILITIES & NET POSITION			
<i>Current Liabilities:</i>			
Accounts Payable	\$ 26,297	\$	52,439
Accrued Payroll & Benefits	282		204,440
Current Portion of Early Retirement Obligations	100,397		86,895
Total Current Liabilities	126,977		343,774
<i>Noncurrent Liabilities:</i>			
Early Retirement Incentive	113,898		173,791
Total Noncurrent Liabilities	113,898		173,791
Total Liabilities	240,875		517,565
<i>Net Position:</i>			
Nonspendable General Fixed Assets	312,737		208,905
Restricted For Special Purposes	20,771		128,346
Unrestricted	197,666		(19,872)
Total Net Position	531,174		317,379
TOTAL LIABILITIES & NET POSITION	\$ 772,049	\$	834,943

The accompanying notes are an integral part of these financial statements.

BRISTOL TOWN SCHOOL DISTRICT
STATEMENT OF ACTIVITIES
Fiscal Year Ended June 30, 2018

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Governmental Activities	June 30, 2018 Total	June 30, 2017 Total
<i>Governmental Activities:</i>						
Interest Expense	35,438	\$ -	\$ -	\$ (35,438)	\$ (35,438)	\$ (36,736)
Regular Instruction & Related Support	2,277,862	-	336,370	(1,941,492)	(1,941,492)	(2,385,122)
Cocurricular	1,922	-	-	(1,922)	(1,922)	(2,220)
Guidance Services	57,062	-	-	(57,062)	(57,062)	(102,365)
Health Services	73,523	-	-	(73,523)	(73,523)	(71,924)
Instructional Staff Training	24,136	-	-	(24,136)	(24,136)	(20,420)
Educational Media Services	97,299	-	-	(97,299)	(97,299)	(100,667)
Board of Education, Treasurer & Professional Services	47,306	-	-	(47,306)	(47,306)	(38,694)
Supervisory Union Assessment	352,850	-	-	(352,850)	(352,850)	(357,131)
Principal's Office	266,921	-	-	(266,921)	(266,921)	(260,127)
Plant Operations	526,915	47,346	-	(479,569)	(479,569)	(474,467)
Student Transportation	105,604	-	-	(105,604)	(105,604)	(41,765)
Special Education	597,529	-	-	(597,529)	(597,529)	(591,421)
Early Education	-	-	-	-	-	39,080
Food Service	39,122	-	-	(39,122)	(39,122)	(36,257)
<i>Total Governmental Activities</i>	<u>4,503,490</u>	<u>47,346</u>	<u>336,370</u>	<u>(4,119,774)</u>	<u>(4,119,774)</u>	<u>(4,480,236)</u>
<i>General Revenues:</i>						
Education Spending				4,285,417	4,285,417	4,226,293
Investment Earnings				36,538	36,538	32,479
Miscellaneous				11,614	11,614	11,122
Total General Revenues				<u>4,333,568</u>	<u>4,333,568</u>	<u>4,269,895</u>
Change in Net Position				213,795	213,795	(210,341)
Net Position - Beginning				317,379	317,379	527,720
Net Position - Ending				<u>\$ 531,174</u>	<u>\$ 531,174</u>	<u>\$ 317,379</u>

The accompanying notes are an integral part of these financial statements.

**BRISTOL TOWN SCHOOL DISTRICT
COMBINED BALANCE SHEET -
GOVERNMENTAL FUND TYPES
JUNE 30, 2018 and 2017**

	<i>Governmental Fund Types</i>		<i>Totals</i> <i>June 30, 2018</i>	<i>Totals</i> <i>June 30, 2017</i>
	<i>General Fund</i>	<i>Other Governmental Funds</i>		
ASSETS				
<i>Current Assets:</i>				
Cash and Investments	\$ 376,091	\$ -	\$ 376,091	\$ 630,236
Accounts Receivable	56	-	56	11,484
Prepaid Expenses	5,232	-	5,232	12,399
Due from Other Funds	-	15,539	15,539	31,078
Due from Other Governments	77,934	-	77,934	32,552
TOTAL ASSETS	\$ 459,312	\$ 15,539	\$ 474,850	\$ 717,749
LIABILITIES AND FUND BALANCES				
<i>Current Liabilities:</i>				
Accounts Payable	\$ 26,297	\$ -	\$ 26,297	\$ 51,943
Accrued Payroll & Benefits	282	-	282	204,440
Deferred Revenue	-	-	-	75
Due to Other Funds	15,539	-	15,539	31,077
Total Current Liabilities	42,118	-	42,118	287,535
<i>Fund Balances:</i>				
Restricted For Special Purposes	219,528	15,539	235,066	28,346
Committed For Future Year Expenditures	114,185	-	114,185	100,000
Unassigned	83,481	-	83,481	301,868
Total Fund Balances	417,194	15,539	432,732	430,214
TOTAL LIABILITIES & FUND BALANCES	\$ 459,312	\$ 15,539	\$ 474,850	\$ 717,749

The accompanying notes are an integral part of these financial statements.

**BRISTOL TOWN SCHOOL DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
JUNE 30, 2018**

Governmental Fund Balances - Governmental Funds Balance Sheet	\$	432,732
 <i>Amounts reported for Governmental Activities in the Statement of Net Position are different due to the following:</i>		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the Governmental Funds Balance Sheet.		312,737
Early Retirement Obligations are recognized when incurred in the Government Wide Financial Statements, while when paid in the Governmental Funds financial statements.		<u>(214,295)</u>
 Net Position - Government-Wide Financial Statements	 \$	 <u><u>531,174</u></u>

The accompanying notes are an integral part of these financial statements.

**BRISTOL TOWN SCHOOL DISTRICT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND -
CHANGES IN FUND BALANCES - GOVERNMENTAL FUND TYPES
FOR THE FISCAL YEAR ENDED JUNE 30, 2018 and 2017**

	General Fund	Other Governmental Funds	TOTALS June 30, 2018	TOTALS June 30, 2017
<i>Revenues:</i>				
Education Spending	\$ 4,285,417	\$ -	\$ 4,285,417	\$ 4,226,293
Miscellaneous State Grants	-	-	-	43,616
Special Education	-	-	-	465,039
Early Education	-	-	-	39,080
State & Federal Subgrants	-	163,683	163,683	167,985
Fee for Services	47,346	-	47,346	15,698
Interest Income	36,433	104	36,538	32,479
State Retirement Contributions	172,687	-	172,687	221,996
Miscellaneous	11,614	-	11,614	10,622
<i>Total Revenues</i>	<u>4,553,497</u>	<u>163,788</u>	<u>4,717,284</u>	<u>5,222,808</u>
<i>Expenditures:</i>				
Debt Service	35,438	-	35,438	36,736
Regular Instruction & Related Support	2,160,570	163,683	2,324,253	2,514,416
Cocurricular	1,922	-	1,922	2,220
Guidance Services	57,062	-	57,062	102,365
Health Services	73,523	-	73,523	71,924
School Based Clinician	24,136	-	24,136	20,420
Educational Media Services	97,299	-	97,299	100,667
Board of Education, Treasurer & Professional Services	47,306	-	47,306	38,694
Supervisory Union Assessment	352,850	-	352,850	357,131
Principal's Office	266,921	-	266,921	260,127
Plant Operations	681,293	10,588	691,880	428,532
Student Transportation	105,604	-	105,604	85,381
Special Education	597,529	-	597,529	1,056,460
Food Service	39,122	-	39,122	36,257
<i>Total Expenditures</i>	<u>4,540,574</u>	<u>174,271</u>	<u>4,714,845</u>	<u>5,111,330</u>

The accompanying notes are an integral part of these financial statements.

**BRISTOL TOWN SCHOOL DISTRICT
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND -
 CHANGES IN FUND BALANCES - GOVERNMENTAL FUND TYPES
 FOR THE FISCAL YEAR ENDED JUNE 30, 2018 and 2017**

	General Fund	Other Governmental Funds	TOTALS June 30, 2018	TOTALS June 30, 2017
Excess (Deficiency) of Revenues Over Expenditures	12,923	(10,483)	2,439	111,478
<i>Other Financial Sources (Uses):</i>				
Operating Transfers In	(10,000)	10,000	-	-
<i>Total Other Financial Sources (Uses)</i>	(10,000)	10,000	-	-
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses	2,923	(483)	2,439	111,478
Fund Balances - Beginning	414,271	16,022	430,293	318,815
Fund Balances - Ending	\$ 417,194	\$ 15,539	\$ 432,732	\$ 430,293

The accompanying notes are an integral part of these financial statements.

**BRISTOL TOWN SCHOOL DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Net change in fund balances - Governmental Funds Financial Statements	\$	2,439
<i>Amounts reported for governmental activities in the statement of activities are different because:</i>		
Changes in the Early Retirement Obligations are recognized when incurred in the Government Wide Financial Statements, while when paid in the Governmental Funds financial statements.	\$	46,391
In the Statement of Activities, the cost of fixed assets is allocated over their estimated useful lives and reported as depreciation expense annually.		<u>164,965</u>
Change in Net Position - Statement of Activities	<u>\$</u>	<u>213,795</u>

The accompanying notes are an integral part of these financial statements.

Bristol Town School District
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - Summary of significant accounting policies - Bristol Town School District (the District) provides educational services to the citizens of its Town, and the financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) as applied to governmental units.

Reporting entity - The District is a primary unit of government under reporting criteria established by the Governmental Accounting Standards Board (GASB). Those criteria include a separately elected governing body, separate legal standing, and fiscal independence from other state and local governmental entities. Based on these criteria, there are no other entities which are component units of the District.

Government-wide and fund financial statements - The basic financial statements include both government-wide and fund financial statements. The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the District. The effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues.

In the Government-wide Statement of Net Position, the financial position of the District is consolidated and incorporates capital assets as well as all long-term debt and obligations. The Government-wide Statement of Activities reflects both the gross and net costs by category. Direct expenses that are clearly identifiable with the category are offset by program revenues of the category. Program revenues include charges for services provided by a particular function or program and grants that are restricted to meeting the operational or capital requirements of the particular segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements. Non-major funds, if any, are summarized in a single column.

Basis of presentation - The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred outflows/inflows of resources, fund balances or net position, revenues, and expenditures or expenses, as appropriate.

The District reports the following major governmental funds: *General Fund* is the general operating fund of the District. It is used to account for all financial resources, except those required to be accounted for in another fund. *Other Governmental Funds* used to account for the assets and activity of monies left to the District through trust and grant agreements, or capital project expenditures incurred for specific District infrastructure projects.

Measurement focus and basis of accounting - Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as they become both measurable and available. "Measurable" means the amount of the transaction that can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures generally are recorded when the fund liability is incurred, if measurable, as under accrual accounting. However, debt service expenditures are recorded only when payment is made.

Bristol Town School District
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - Summary of significant accounting policies (continued)

Budgets and budgetary accounting - The District approves a budget for the General Fund at an annual District Meeting. The accounting method used for budgetary presentation is the same method used for the financial presentation of operations under U.S. GAAP. Formal budgetary integration is employed as a management control during the year for the General Fund. The District does legally adopt budgets for other governmental funds. All budgeted amounts lapse at year end.

Estimates - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and deferred outflows/inflows of resources as well as disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures or expenses during the reporting period. Actual results could differ from those estimates.

Risk management - The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and others; environmental liability; and natural disasters. The District manages these risks of loss through participation in public entity risk pools (Vermont School Boards' Insurance Trust). Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. There were no settlements in excess of the insurance coverage in any of the past three fiscal years.

Cash, cash equivalents and investments - The District considers all cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition to be cash equivalents. Investments and unrealized gains and losses are reflected in the individual fund and government-wide financial statements. Investments of the District are reported at fair market value.

Capital assets - Capital assets, which include land, buildings, equipment, vehicles and infrastructure, are reported in the applicable governmental or business-type activities columns in the government-wide and in the proprietary fund financial statements. Capital assets are defined by the District as assets with an initial useful life of one year or greater and an initial individual cost equal to or greater than \$5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Major outlays for capital assets and improvements are capitalized as projects are constructed. Net interest costs are capitalized on projects during the construction period. Normal maintenance and repairs that do not add to the value of an asset or materially extend an asset's life are not capitalized.

Equipment and furniture	5 - 20 years
Vehicles	3 - 15 years
Buildings and improvements	25 - 50 years

Compensated absences - Employees are entitled to certain compensated absences based on their length of employment. Sick leave accumulates and is paid upon illness during employment and the cumulative liability is not included in these financial statements. Vacation accrues for annual use.

Fund Balances/Net Position - In the fund financial statements, governmental funds may report five categories of fund balances: non-spendable, restricted, committed, assigned and unassigned. *Non-spendable* fund balance includes amounts associated with inventory, long-term loans or notes receivable, and trust fund principal to be held in perpetuity. *Restricted* fund balance includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Bristol Town School District
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - Summary of significant accounting policies (continued)

Committed fund balance includes amounts that can be used only for specific purposes determined by the District's highest level of decision-making authority, the voters, as a result of articles passed at Annual or Special Meetings. *Assigned* fund balance includes amounts that are intended to be used by the District for specific purposes, as authorized by the School Board. *Unassigned* fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in another classification. Deficits are also classified as unassigned. The District's policy is to apply expenditures to fund balance in the order of restricted, committed, assigned and unassigned. The District maintains separate governmental funds to account for donor specified amounts (restricted), voter approved amounts (committed), and amounts set aside by management. Any residual fund balance amounts are reported as unassigned fund balance in the General Fund.

Accrued Liabilities, Long-Term Obligations and Deferred Outflows - In addition to assets and liabilities, deferred outflows of resources (previously reported as assets) and deferred inflows of resources (previously reported as liabilities), if applicable, will be reported as separate sections in the statement of net position and the governmental funds balance sheet. Deferred outflows of resources represent a consumption of net position that applies to a future period and will not be recognized as an outflow of resources in the current period. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources in the current period. The District does not currently report any deferred outflows of resources. The District reports deferred revenue as deferred inflows of resources. The General Fund does not include on-behalf payments as a revenue or expenditure amounts to assess budgetary compliance, therefore they are not included in budgetary comparison schedules

NOTE 2 - Deposits and investments

As of June 30, 2018, the District's deposit accounts were fully insured or collateralized. Custodial credit risk deposits and investments - Custodial credit risk is the risk that in the event of a financial institution failure, the District will not be able to recover its deposits or investments or will not be able to recover collateral securities that are in the possession of an outside party. The District addresses this risk by requiring each institution to provide deposit insurance and/or proof of collateralization. The Treasurer is required to determine the types of collateralization after consultation with the Board. *Credit risk* is the risk that an issuer of or counterparty to an investment will not fulfill its obligations. The District addresses credit risk by limiting the types of investments the Treasurer can make to bank deposit accounts, collateralized repurchase agreements and U.S. Treasury obligations. The cash deposits held at financial institutions and cash on hand can be categorized according to four levels of risk. These four levels of risk are as follows:

- Category 1 Repurchase Agreements -Deposits which are invested in government securities held by the Town or by its agent in the Town's name.
- Category 2 Collateralized Accounts -Deposits which are collateralized with securities held by the pledging financial institution's trust department or agent in the Bank's name.
- Category 3 Letter of Credit -Private commercial insurance protection or letter of credit issued by the financial institution to cover funds in excess of FDIC limits.
- Category 4 Deposits which are not collateralized or insured. (Petty Cash on hand)

The District uses collateralization agreements to protect deposits not otherwise insured by the FDIC. Collateralization agreements of 105% of the account value are held by the bank's trust department agent in the bank's name. Securities consist of municipal bonds and Federal Government obligations.

Bristol Town School District
NOTES TO FINANCIAL STATEMENTS

NOTE 2 - Deposits and investments (continued)

Category	Book Balance	Bank Balance
Insured FDIC/SIPC	\$ 250,000	\$ 250,000
Category 2	129,271	345,241
Total Cash	\$ 379,271	\$ 595,241

The difference between the book balance and bank balance is due to reconciling items such as deposits in transit and outstanding checks. Due to higher cash flows at certain times during the year, the amount of uninsured and not collateralized cash could have been much higher than at year end.

NOTE 3 - Inter-fund receivable and payable balances

Inter-fund receivable and payables, due to the pooling of cash for cash receipts and disbursements, as it shall not necessarily be bound solely and constitutes the transfer of resources from the fund that receives the resources to the fund that utilizes them. Transfers from Other Governmental Funds to the General Fund were to cover expenses that had been incurred on their behalf.

Inter-fund	General Fund	Other Governmental Funds
Capital Projects	\$ (15,539)	\$ 15,539

NOTE 4 - Fixed Assets and Depreciation

The following is a schedule detailing the District's investment in capital assets:

	Balance - July 1, 2017	Net Activity	Depreciation	Beginning Accumulated Depreciation	Net Asset Value - June 30, 2018
Land, Buildings & Equipment	\$4,235,509	\$198,996	(\$34,031)	(\$4,087,737)	\$312,737

NOTE 5 - Early Retirement Obligations

Several teachers have elected to accept the District's offer of an early retirement package. The following is a schedule detailing the obligations as of June 30, 2018:

June 30, 2019	\$ 100,397
June 30, 2020	100,397
June 30, 2021	13,501
Total	\$ 214,295

Bristol Town School District
NOTES TO FINANCIAL STATEMENTS

NOTE 6 - Defined Contribution Pension plan

Vermont Teachers' Retirement System - The District contributes to the Vermont Teachers' Employees' Retirement System (VSTRS), a cost-sharing multiple-employer public employee retirement system (PERS) with defined contribution plans administered by the State of Vermont. VMERS provides retirement, disability and death benefits to plan members and beneficiaries. Teachers become members of VSTRS upon employment, and vest in the system after 10 years of service. Group A - for public school teachers employed within the State of Vermont prior to July 1, 1981 and who elected to remain in Group A. Group C is for public school teachers employed within the State of Vermont on or after July 1, 1990, or hired before July 1, 1990 and were a member of Group B at that time. Group C members contribute 5% of salary (6% if a member 5 years or less as of July 1, 2014). All assets are held in a single trust and are available to pay retirement benefits to all members. Benefits available to each group are based on average final compensation (AFC).

The schedules present amounts that are elements of the financial statements of the VSTRS or its participating employers. VSTRS does not issue stand-alone financial reports, but instead are included as part of the State of Vermont's Comprehensive Annual Financial Report (CAFR). The CAFR can be viewed on the State's Department of Finance & Management website at <http://www.finance.vermont.gov/reportsandpublications/cafr>

Support Staff Retirement Plan

The District provides for certain support staff employees working at least 1,000 hours annually a retirement benefit of 5% of gross wages in matching contributions. The District pays 100% of the cost for this defined contribution benefit. Vesting occurs upon reaching 2 years of creditable service for defined contribution plans.

NOTE 7 - Concentration of Support

The District's General Fund receives approximately 88% of its revenue from the Education Spending grant. The amount of Education Spending received by the School District is equal to the budgeted expenditures, approved by the voters less expected other revenues for the year. Education Spending is funded with statewide property taxes. The State uses a common level of appraisal to equalize property values between communities.

NOTE 8 - Commitments & Contingencies

The District is exposed to various risks of loss related to torts; theft, damage and destruction of its assets; injuries. Any claims under these policies have not exceeded coverage in any of the immediately preceding three fiscal years. If the insurance funds noted above should ever become insolvent, the District could be liable for a proportionate share of the Fund's liabilities. The District receives grant support from various State, Local and Federal sources. These programs are subject to financial and compliance audits by these grantors. Management believes that any possible disallowed costs, if any, would be immaterial to these financial statements.

NOTE 9 - Subsequent Events

On September 20, 2016, the Vermont Agency of Education approved the formation of a Regional Education District (RED) that will replace the operations of Addison Northeast Supervisory Union and this District effective July 1, 2018.

Jeffrey R. Bradley CPA, P.C.

~ Member ~

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
Bristol Town School District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Bristol Town School District, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Bristol Town School District's basic financial statements, and have issued our report thereon dated November 21, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Bristol Town School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bristol Town School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Bristol Town School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Bristol Town School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Jeffrey R. Bradley CPA, P.C.
Mendon, Vermont
VT License No. 92-0000515
November 21, 2018

**BRISTOL TOWN SCHOOL DISTRICT
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND -
 CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GENERAL FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	<i>Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
<i>Revenues:</i>			
Education Spending	\$ 4,285,417	\$ 4,285,417	\$ -
Fee for Services	15,000	47,346	32,346
Interest Income	36,837	36,433	(404)
Miscellaneous	3,148	11,614	8,466
<i>Total Revenues</i>	4,340,402	\$ 4,380,810	\$ 40,408
 <i>Expenditures:</i>			
Debt Service	36,937	35,438	1,499
Regular Instruction	2,137,252	1,987,883	149,369
Cocurricular	2,370	1,922	448
Guidance Services	60,778	57,062	3,716
Health Services	71,394	73,523	(2,129)
School Based Clinician	31,324	24,136	7,188
Educational Media Services	102,376	97,299	5,077
Board of Education, Treasurer & Professional Services	74,238	47,306	26,933
Supervisory Union Assessment	352,850	352,850	0
Principal's Office	281,989	266,921	15,068
Plant Operations	665,288	681,293	(16,005)
Student Transportation	114,933	105,604	9,329
Special Education & SU Assessment	539,638	597,529	(57,891)
Food Service	39,122	39,122	-
<i>Total Expenditures</i>	4,510,489	4,367,887	142,602
 Excess (Deficiency) of Revenues Over Expenditures	 \$ (170,087)	 \$ 12,923	 \$ 183,010

The accompanying notes are an integral part of these financial statements.

BRISTOL TOWN SCHOOL DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE A - Employers' Allocation of Pension Amounts as of June 30, 2016

	Employer Contributions	Employer Proportion	Net Pension Liability	Total Deferred Outflows	Total Deferred Inflows	Net Pension Liability 1% Decrease (6.95% Discount Rate)	Net Pension Liability 1% Increase (8.95% Discount Rate)
6/30/2016	\$ 193,216	0.26387%	\$ 3,455,387	\$ 564,029	\$ (650,637)	\$ 4,323,835	\$ 2,726,532

SCHEDULE B - Employers' Allocation of Pension Amounts as of June 30, 2017

	State Contribution	Employer Proportion	Net Pension Liability	Total Deferred Outflows	Total Deferred Inflows	Net Pension Liability 1% Decrease (6.95% Discount Rate)	Net Pension Liability 1% Increase (8.95% Discount Rate)
6/30/2017	\$ 1,708,362	0.25853%	\$ 3,832,419	\$ 645,427	\$ 479,687	\$ 4,748,919	\$ 3,067,470

SCHEDULE C - Employer's Allocation of Recognition of Deferred Outflows/Inflows as of June 30, 2017

	Employer Proportion	Net Pension Liability	Difference between Expected and Actual Experience	Changes in Assumptions	Changes in Benefits	Difference Between Projected and Actual Investment Earnings	Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	Total Deferred Outflows
6/30/2017	0.25853%	\$ 3,832,419	\$ 41,880	\$ 397,509	\$ -	161,024	\$ 45,014	\$ 645,427
Changes in Assumptions	Changes in Benefits	Earnings	Share of Contribution	Total Deferred Inflows	Proportionate Share of Pension Plan Expense	Share of Contribution	Total	
\$ 9,338	\$ -	\$ 470,349	\$ 479,687	\$ 479,651	(151,900)	\$ 327,751		

SCHEDULE D - Employer's Allocation of Recognition of Deferred Outflows/Inflows as of June 30, 2017

	2017	2016	
2018 \$ 39,435	District's proportionate share of the net pension liability (asset)	0.2585%	0.26387%
2019 \$ 4,873	Proportionate share of the net pension liability (asset)	\$ 3,832,419	\$ 3,455,387
2020 \$ 145,479	Covered-employee payroll	1,708,362	1,709,317
2021 \$ (24,049)	Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	224.33%	202.15%
Thereafter \$ -			

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

Significant Actuarial Assumptions and Methods:

Valuation Highlights

The following key findings were the result of this actuarial valuation:

- The Net Pension Liability (NPL) is equal to the difference between the Total Pension Liability (TPL) and the Plan's Fiduciary Net Position. The Plan's Fiduciary Net Position is equal to the market value of assets and therefore, the NPL measure is very similar to an Unfunded Actuarial Accrued Liability (UAAL) on a market value basis. The Plan's Fiduciary Net Position as a percent of the TPL increased from 80.95% to 83.64%.
- The NPL measured as of June 30, 2017, was determined based upon the results of the actuarial valuation as of June 30, 2016, adjusted forward using standard actuarial techniques, and updated to reflect changes in the investment return, inflation, cost of living, and mortality assumptions.
- The discount rates used to determine the TPL and NPL as of June 30, 2017, and June 30, 2016, were 7.50% and 7.95%, respectively.

Actuarial Cost Method

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2017, is summarized in the following table:

Long-Term Expected Real Rate of Return

US Equity	16.00%	6.07%
Non-US Equity	16.00%	7.42%
Global Equity	9.00%	6.85%
Fixed Income	24.00%	2.41%
Real Estate	8.00%	4.62%
Private Markets	15.00%	7.80%
Hedge Funds	8.00%	3.95%
Risk Parity	4.00%	4.84%

Actuarial assumptions. The total pension liability as of June 30, 2017, was determined by rolling forward the total pension liability as of June 30, 2016, to June 30, 2017, using the following actuarial assumptions:

Inflation 2.50%; Salary increases 5.00% per year

Investment rate of return 7.50%, net of pension plan investment expenses, including inflation

Cost of Living Adjustment 1.15% for Group A members and 1.30% for Group C, B and D members

Mortality

Pre-retirement: Groups A/B/C - 98% of RP-2014 blended 60% Blue Collar Employee, 40% Healthy Employee with generational improvement

Group D - RP-2014 Blue Collar Employee Table with generational improvement

Healthy Retiree: Groups A/B/C - 98% of RP-2014 blended 60% Blue Collar Annuitant, 40% Healthy Annuitant with generational improvement.

Group D - RP-2014 Blue Collar Annuitant Table with generational improvement

Disabled Retiree: RP-2014 Disabled Mortality Table with generational improvement.

The discount rate used to measure the total pension liability was 7.50%. In accordance with paragraph 43 of GASB 67, professional judgement was applied to determine that the System's projected fiduciary net position exceeds projected benefit payments for current active and inactive members for all years. Our analysis was based on the expectation that employers will continue to contribute at rates set by the Board, which exceed the actuarially determined contribution rate. The actuarially determined contribution rate is comprised of an employer normal cost payment and a payment to reduce the unfunded liability to zero by June 30, 2038. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

BRISTOL TOWN SCHOOL DISTRICT
STATEMENT OF NET POSITION - FIDUCIARY FUNDS
JUNE 30, 2018 and 2017

	<i>Agency Fund</i>	<i>Private Purpose</i>		
	Student Activities	Danforth, Marshall & Hanks Funds	June 30, 2018 Total	June 30, 2017 Total
ASSETS				
Cash & Investments	\$ 3,180	\$ 39,652	\$ 42,832	\$ 43,440
TOTAL ASSETS	\$ 3,180	\$ 39,652	\$ 42,832	\$ 43,440
LIABILITIES AND NET POSITION				
<i>Liabilities:</i>				
Due to Student Groups	\$ 3,180	\$ -	\$ 3,180	\$ 5,043
<i>Net Position:</i>				
Restricted for Trust Purposes	-	\$ 39,652	\$ 39,652	\$ 38,397
TOTAL LIABILITIES & NET POSITION	\$ 3,180	\$ 39,652	\$ 42,832	\$ 43,440

STATEMENT OF CHANGES IN NET POSITION - FIDUCIARY FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018 and 2017

	Student Activities	Danforth, Marshall & Hanks Funds	June 30, 2018 Total	June 30, 2017 Total
<i>Revenues:</i>				
Net Investment Income & Scholarship Awards	\$ -	\$ 1,255	\$ 1,255	\$ 1,780
Net Position - Beginning	-	38,397	38,397	36,617
Net Position - Ending	\$ -	\$ 39,652	\$ 39,652	\$ 38,397

The accompanying notes are an integral part of these financial statements.